

The Common Content Project is seeking to fill the role of Chair of the Steering Group.

Applications are welcome from anyone with in depth knowledge of professional accountancy or auditing education (within a Professional Accountancy Organisation or similar), knowledge of the internationalisation of education and experience with accreditation, mobility, and professional recognition processes in the EU and beyond. Relevant practical experience as part of a Board or Committee with similar goals and objectives to the Common Content Project will be beneficial in the role.

The Chair of the Common Content Project is an independent position with responsibility for increasing the Project's visibility with key stakeholders across Europe and globally. The Chair will take the lead on the ongoing development and roll-out of the Project's 2021-2024 strategy. They will lead the Project in increasing its membership, and they will be responsible, alongside a vice-chair and secretary, for the effective running of up to four full day Steering Group meetings per calendar year, to be held virtually or face to face. The Chair will also attend the Project Oversight Committee meeting once a year. The role will be for an initial two-year period with the potential for a further two-year re-appointment.

Specific elements of the Chair's role will include, but may not be limited to:

- Arranging and representing the Project at meetings and events with stakeholders
- presiding over meetings of the Steering Group
- supervising the responsibilities of the secretary
- supervising the completion of agenda, agenda-papers, minutes, to-do-lists
- supervising and/or issuing project correspondence
- arranging meetings with potential new member bodies
- acting as a spokesperson on behalf of, and with approval of, the Steering Group, with support of the secretary, on issues concerning the Oversight Committee.

The Chair will be entitled to claim for any legitimate and reasonable expenses incurred in undertaking the role for travel and subsistence.

About the Common Content Project

The Common Content Project is a collaboration between premier accountancy bodies with the aim of further developing, maintaining and unifying high quality professional accountancy education benchmarks reflected in the distinct qualifications of participating bodies and recognised internationally as meeting the challenges posed by globalisation and the needs of diverse stakeholders. This is achieved through internationalising and harmonising the educational outcomes for those bodies that are subject to globalisation and changing public expectations, while retaining the strengths of local educational structures, qualifications and designations.

The Steering Group is the main decision-making and strategic forum for the Common Content Project and is attended by representatives from all eleven full member bodies and five associate member bodies from twelve European countries. The Steering Group is responsible for the strategic direction of the Project and all governance and administrative decisions, including the budget and development of the Common Content requirements for the compliance process.

The current full member bodies of the Project are:

Belgium Instituut van de Bedrijfsrevisoren-Institut des Réviseurs d'Entreprises

France	Compagnie Nationale des Commissaires aux Comptes Ordre des Experts-Comptables
Germany	Institut der Wirtschaftsprüfer Wirtschaftsprüferkammer
Ireland	Chartered Accountants Ireland
Italy	Consiglio Nazionale dei Dottori commercialisti e degli Esperti contabili
Romania	Camera Auditorilor Financiari din România
The Netherlands	Koninklijke Nederlandse Beroepsorganisatie van Accountants
United Kingdom	Institute of Chartered Accountants in England and Wales Institute of Chartered Accountants of Scotland

The current associate member bodies of the Project are:

Austria	Kammer der Steuerberater und Wirtschaftsprüfer Institut Österreichischer Wirtschaftsprüfer
Poland	Polska Izba Biegłych Rewidentów
Portugal	Ordem dos Revisores Oficiais de Contas
Spain	Instituto de Censores Jurados de Cuentas de España

Applications should take the form of a CV and a brief covering letter and should be addressed to:

Mr Wolfgang Böhm
Chair of the Common Content Nominating Committee
boehm@idw.de

If you would like to discuss making an application or would like further details on the role please contact Mr Böhm as above or the secretary to the Project, Jennifer Burt (jennifer.burt@icaew.com)

The closing date for applications is Wednesday 30 June. The Nominating Committee will meet to consider the candidates for the role on the week commencing Monday 5 July and will respond to candidates shortly after that date to arrange interviews that will take place during that week or the week thereafter.